

CHANGE OF MAJOR/CONCENTRATION/MINOR

Name: _____
Last First M.I.

Student ID Number: _____
(not your VCUCard number)

Contact Information: Email: _____ Phone: _____

Please complete only the boxes related to your requested change.

Graduating Students

Check the appropriate box if graduating in the current semester.

Fall

Spring

Summer

PRIMARY MAJOR CHANGE

If you are changing your Primary Major then fill in the Current and New fields with the appropriate information.

Major

Current: _____

New: _____

Concentration

Current: _____

New: _____

MINOR CHANGE

If you are changing your Minor then fill in the Current and New fields with the appropriate information. If you are adding an additional minor(s) and keeping your current minor then fill in the Current and Request Additional Minors fields with the appropriate information.

Minor

Current: _____

New: _____

Request Additional Minors: _____

SECONDARY MAJOR CHANGE

If you are adding a Secondary Major then fill in the Major and Concentration New fields with the appropriate information. If you are changing a Secondary Major then fill in the Current and New fields with the appropriate information.

Major

Current: _____

New: _____

Concentration

Current: _____

New: _____

INFORMATION

Dual Degrees: Concurrently fulfilling the requirements for two degrees, with an additional 30 credit hours above the minimum hour degree requirement of the primary degree.

Double Major: Concurrently fulfilling the requirements for two majors.

For further information regarding Change of Major/Concentration/Minor please refer to the VCU Bulletin at www.pubapps.vcu.edu/bulletins.

If you are a student-athlete, check this box

A student's effective bulletin will remain in effect until the degree is awarded. Change in academic program major, concentration, or minor will not result in a change in effective bulletin unless the program of study went into effect under a later bulletin. Students readmitted to the university will fall under the bulletin in effect at the time of readmission. An effective bulletin change is requested on the Degree Evaluation Substitution/Waiver Form initiated by the student's advisor.

I understand that credits previously earned at VCU or at another university or college may or may not be applicable to this new major, minor or concentration.

Student Signature: _____ Date: _____

Advisor Signature: _____ Date: _____
(advisor of new major)

Authorizing Signature: _____ Date: _____
(dean, department chair or program head)

Approved forms should be submitted to the Office of Records & Registration, Box 842520



VIRGINIA COMMONWEALTH UNIVERSITY

VCU Division of Strategic Enrollment Management